

# Ennerdale & Kinniside Parish Council

Clerk to the Council: Jane Coltman  
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## Minutes of the Annual Council Meeting Held on 21<sup>st</sup> May 2024 at 6.30pm in The Gather, Ennerdale Bridge

**Present:** Cllr J Thursz (Chair), Cllr S Guise (SG), Cllr R Maxwell (RM), Cllr R Outhwaite (RO), Cllr S Parker (SP), Cllr N Rowson (NR), Cllr P Rowson (PR), Cllr B Wright (BW).

**Clerk:** J Coltman (JC)

**Members of the public:** 13

6.30pm The Chair thanked everybody for coming. The Clerk reminded everybody of the rules regarding public participation.

Minute Number	Item	Action
1033/05/24	<b>To Elect The Chair</b> <b>Resolved.</b> Cllr Thursz was elected Chair of the Council and signed the declaration of acceptance of office.	
1034/05/24	<b>To Elect The Vice-Chair</b> <b>Resolved.</b> Cllr Parker was elected Vice-Chair and signed the declaration of acceptance of office.	
1035/05/24	<b>Apologies</b> None	
1036/05/24	<b>Declarations of Interest</b> <b>RO</b> declared an interest in item 12 as he was a member of the LDNP planning committee. <b>RM</b> also declared an interest in item 12 as he had applied to join the board of The Gather.	
1037/05/24	<b>To Approve Minutes</b> <b>PR</b> proposed two amendments to the minutes. The amendments fell for want of a seconder. <b>PR</b> requested a recorded vote. <b>Resolved</b> to approve the minutes of the Parish Council meeting held on 19/03/24. Proposed <b>Chair</b> , seconded <b>SP</b> . Votes in favour <b>Chair, SP, RM, RO, SG, BW</b> . Votes against <b>PR</b> . Abstention <b>NR</b> .	JC
1038/05/24	<b>Exclusion of Press and Public</b> Agenda items 22, 25 & 26, contained details of members of the public and related to staffing matters, so were confidential. <b>Resolved</b> to exclude press and public for items 22, 25 & 26.	
1039/05/24	<b>Reports from Invited Speakers</b> None	
1040/05/24	<b>Report from Cumberland Councillor</b> Cllr Jones-Bulman said that Dave Allen was the new Crime Commissioner. Director of public health, Colin Cox had given a talk about mental health. There was a new diagnostic centre in Workington. She had been elected as vice-chair of Cumberland Council and had stepped down from Cleator Moor Council and was now chair of Frizington Parish Council.	
1041/05/24	<b>Clerk's Updates</b> • <b>King's Portrait.</b> The free portrait had been received.	JC

	<ul style="list-style-type: none"> <li>• <b>Benches on Jubilee Trail.</b> Had been installed and LDNP were installing another one.</li> <li>• <b>Streetlights.</b> 4 had been reported, two were supposed to have been fixed but are still not working so have been re-reported.</li> <li>• <b>Defib Pads.</b> May need to be replaced before the next meeting. The Clerk would do this under emergency delegated authority if required.</li> <li>• <b>SID Device</b> due to be delivered next week.</li> </ul> <p><b>Chair</b> updated that it was only the paediatric pads in the Shepherds which were due to expire in July. He was waiting to hear from the first responder to see if they were needed.</p>	<p>JC</p> <p>JC</p> <p>JT</p>
1042/05/24	<p style="text-align: center;"><b>Councillor Updates</b></p> <p><b>Wild Ennerdale</b> Neither RO or SG were available to attend the last meeting, but questions had been submitted and they were awaiting a response.</p> <p><b>Regen</b> RO had nothing to report. The next meeting is in June.</p> <p><b>Emergency Plan.</b> SP needed to arrange a date for the meeting.</p> <p><b>Street Lights – Dark Skies</b> BW said that most of our lights were modern LED lights. Cumberland did not have a budget for replacing the sodium lights. She asked Linda Jones-Bulman to speak to Denise Rollo to see if they could establish a budget for the couple of lights that still needed replacing. We might also need to approach Home Group for the lights in Ehen Garth.</p> <p><b>Parish Enhancement</b> BW said that people had asked about the location of the information board from Cold Fell and asked RM if he had located it during his review of assets. RM said that it had been removed by a (now former) councillor who had taken it to have a stand made. The Council had paid for the stand, but the former councillor said that he had no idea where it was now. BW said it would be good if that could be found as a lot of people had been asking.</p> <p><b>LDNP Letter</b> JT said that he was still to complete this task</p> <p><b>Community Led Plan</b> SP had put a notice in the Parish magazine but it had not generated any contacts. He would contact ACT who help with the plans.</p>	<p>SP</p> <p>LJB</p> <p>JT</p> <p>SP</p>
1043/05/24	<p style="text-align: center;"><b>Public Participation</b></p> <ul style="list-style-type: none"> <li>• <b>Ref item 16.</b> A member of the public asked if some of the stones might be used to make a bench.</li> <li>• <b>Barbecues &amp; Fires.</b> A member of the public raised concern over the number of these by the lake shore and suggested that signs should be erected.</li> <li>• <b>March Meeting, Planning.</b> A member of the public said that a councillor had a conflict of interest in a matter being considered and should have excused themselves. They said that they would take the matter further.</li> <li>• <b>Ref item 14.</b> A member of the public had sent an email earlier that day regarding this item and asked that the Council take that</li> </ul>	

	into consideration. The Chair stated that it may have been received too late for consideration.	
1044/05/24	<p style="text-align: center;"><b>Planning</b></p> <p><b>7/2024/4014 – The Ennerdale Centre.</b> – Change of permitted opening hours. PR had spoken to neighbours, stating they had not been consulted and no signs were posted. <b>Resolved</b> to reply that there was insufficient information to comment fully as there was no indication as to whether there would be increased numbers of events and potential impact on neighbours, and to raise concerns over the lack of consultation. (RO &amp; RM Abstained)</p>	JC
1045/05/24	<p style="text-align: center;"><b>Reviews under Standing Orders</b></p> <p>v. Review of delegation arrangements. <b>Resolved</b> RO to draft.</p> <p>vi. Review of Terms of Reference for Committees. <b>Resolved</b> JT to draft.</p> <p>vii. Appointment of members to committees. <b>Resolved</b> to remain unchanged.</p> <p>viii. Appointment of new committees. <b>Resolved</b> that no new committees be formed.</p> <p>ix. Review of Standing Orders &amp; Financial Regulations. <b>Resolved</b> to reconfirm existing Standing Orders, JC to draft Financial Regulations.</p> <p>x. Review of arrangements with other authorities etc. <b>Resolved</b> to leave unchanged.</p> <p>xi. Review of representation on outside bodies. <b>Resolved</b> to leave unchanged.</p> <p>xii. N/A</p> <p>xiii. Review of land and assets. <b>Resolved</b> RM to continue with looking at this.</p> <p>xiv. Confirmation of arrangements for insurance cover. <b>Resolved</b> to review when renewal is received.</p> <p>xv. Review of memberships. <b>Resolved</b> to continue membership of CALC</p> <p>xvi. Review of Complaints Procedure. <b>Resolved</b> to review the complaints procedure.</p> <p>xvii. Review of FOI/GDPR procedures. <b>Resolved</b> to leave unchanged.</p> <p>xviii. Review of press/media policy. <b>Resolved</b> to leave unchanged.</p> <p>xix. Review of Council’s employment policies. <b>Resolved</b> Staffing Committee to review.</p> <p>xx. Review of expenditure under S137. <b>Resolved</b> to agree the expenditure.</p> <p>xxi. Time and place of the ordinary meetings. <b>Resolved</b> to accept the dates as:  July 16<sup>th</sup> 2024  September 17<sup>th</sup> 2024  November 19<sup>th</sup> 2024  January 21<sup>st</sup> 2025  March 18<sup>th</sup> 2025  May 20<sup>th</sup> 2025 (Annual Council Meeting)</p>	<p>RO  JT</p> <p>JC</p> <p>RM</p> <p>JC</p> <p>JC</p> <p>JC</p> <p>JT</p> <p>JC</p>
1046/05/24	<p style="text-align: center;"><b>Document Retention Policy</b></p> <p><b>Resolved</b> To adopt the Document Retention Policy</p>	JC

1047/05/24	<b>To Consider Grant Requests</b> The Council considered four applications. <b>Resolved</b> to award £400 to the Lamplugh & District Sports day and £550 to St Mary's Churchyard upkeep.	JC																																								
1047b/05/24	<b>Response to UU regarding Mill Interpretation Board</b> Clerk to respond to say that we were keen to keep machinery, chimney pots, stones etc and to pass on the comments regarding a bench. Also to extend an invite to a future meeting.	JC																																								
1048/05/24	<b>To Receive and note the Internal Auditor's Report</b> <b>Resolved</b> To approve the report.																																									
1049/05/24	<b>To Approve the Annual Governance Statements</b> <b>Resolved</b> To approve the Annual Governance Statement. Explanations to be published for "no" responses to statements 3 and 4.	JC																																								
1050/05/24	<b>To Approve the Accounting Statements</b> <b>Resolved</b> To approve the accounting statements.	JC																																								
1051/05/24	<b>To Agree to the Certificate of Exemption</b> <b>Resolved</b> To approve the certificate of exemption.	JC																																								
1052/05/24	<b>Review of Parish Assets</b> <b>Resolved</b> JT & RM would do an audit of the asset register and report back to the next meeting.	JT/RM																																								
1053/05/24	<b>Payments for Approval</b> <b>Resolved</b> To approve the payments. The cheque for the hedgecutting would be signed, but not released until the damaged bench was repaired as promised. The Chair said that the Clerk had submitted the Council's first ever VAT reclaim and had gone back a number of years. The amount reclaimed was nearly two and a half thousand pounds.	JC																																								
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1054/05/24	<b>Councillor Matters</b> <ul style="list-style-type: none"> <li>• <b>People Counter.</b> SG said that there was a small problem with the sensor which she was hoping would be resolved. There was damp getting into the battery compartment.</li> <li>• <b>Bench at Braemar Corner.</b> RM said that the bench was damaged. He was asked to remove this for safety.</li> <li>• <b>Bench in Bridge Park.</b> BW asked who owned the bench. The Chair said that it would be looked at with the Church as part of the asset register review.</li> </ul>	SG  RM  RM/JT																																								
1055/05/24	<b>Date of next meeting</b> Confirmed as July 16 <sup>th</sup> 2024																																									
	Press and public left the room and the Council entered a closed session.																																									
1056/05/24	<b>Actions under the Unacceptable Behaviour Policy</b>																																									

	<b>Resolved</b> that the two individuals are sanctioned by a temporary removal of the privilege of being allowed to speak at meetings, and that they are issued with a warning that any correspondence in breach of the Council's Unacceptable Behaviour Policy will result in the Council also ceasing to communicate with them.	JC
1057/05/24	<b>Staffing Committee</b> Nothing to report	
1058/05/24	<b>Confidential Updates</b> There were no updates to report.	

Meeting closed at 8.55pm

Chairman's signature.....

Date.....