

## Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.  
Tel: 03946 861270

### Minutes of the meeting of the Ennerdale and Kinniside Parish Council on Tuesday 21st September 2021

The Gather

19:00

#### Present

Cllr Daniel Young (DY– Chairman)

#### Councillors

Ric Outhwaite (RO), Richard Taylor (RT),  
Sarah Sharpe (SS), Nancy Rowson (NR), Kevin Park (KP)

#### Also in attendance

Susan Denham-Smith – Clerk (SDS),  
Cllr Arthur Lamb, Cllr Gwyneth Everett

#### Members of the Public

Liz Clovelly, Muir Lachlan, Rev Ian Parker, Cliff Stainton, Cherith Park,

Minute Number	Item	Action
621/09/21	<b>Apologies for Absence</b> Resolved to <ul style="list-style-type: none"><li>accept Cllr Morgan's apologies due to ill health.</li></ul>	
622/09/21	<b>Declarations of Interest</b> <b>Resolved:</b> <ul style="list-style-type: none"><li>that all current members of the Council had signed the Pecuniary Interest Register (paper folder version).</li><li>new councillors will complete a declaration of interest form and return to CBC following/copy to Clerk following the meeting and declare any interests pertaining to this Agenda immediately.</li><li>Kevin Park declared an interest in a proposed glamping site and was related to the member of the public speaking about it.</li></ul>	SDS/NR/ KP
623/09/21	<b>Councillor Vacancies:</b> Liz Clovelly introduced herself as a candidate to become Councillor. She had completed the Co-option of New Councillor form with acceptable qualification.  With the resignation of Cllr Hardisty there remains one vacancy. Cllr Taylor commented that Linda Rowlands was interested in joining the Council. Ms Rowlands has been contacted previously and invited to attend meetings.  <b>Resolved:</b> <ul style="list-style-type: none"><li>Co-option of Kevin Park and Nancy Rowson as Councillors. Declaration made and forms signed.</li><li>to accept resignation of Cllr Hardisty.</li><li>to co-opt Sarah Elizabeth Cloverley at the November meeting</li><li>to adopt the current recruitment procedure of sending out Co-option Application form, Good Councillor Guide (E version) and Pecuniary register forms.</li></ul>	

	<ul style="list-style-type: none"> <li>to purchase 4 copies of the Good Councillor Guide in hard copy from CALC.</li> </ul>	SDS
623/09/21	<p><b>Minutes of the previous meetings:</b> to consider approval of the minutes of the meetings on: 13 July 2021 – Main Meeting 6 September – Extraordinary 2 13 September – Extraordinary 3</p> <p><b>Resolved to accept the Minutes of:</b></p> <ul style="list-style-type: none"> <li>13 July 2021 – Main Meeting</li> <li>6 September – Extraordinary 2 with action to call Steve Tattersall amended to RO/DY/RT from RO</li> <li>13 September – Extraordinary 3</li> </ul>	
624/09/21	<p style="text-align: center;"><b>Public Participation</b></p> <p>For members of the public to table issues and ideas they would like to put forward to the council for future consideration.</p> <p>Cliff Stainton comment on the blocking and closure of the access the Anglers car park</p> <p>Councillors commented it is a restricted byway and can only be used with permission from the land owner.</p> <p>The planning permission consultation for the Kent Carriage Gateway has been sent from CCC planning authority not LDNPA. Objections to be sent by 6<sup>th</sup> October to Kim Baxter.</p> <p>For action see Clerk report 631/09/21</p> <p>Cherith Park introduced her proposed Glamping site to the East of the village. She shared schematic drawings. The proposal has been submitted to LDNPA but had not yet been sent out to the Parish Council.</p>	
625/09/21	<p style="text-align: center;"><b>Copeland Borough- Cumbria County- Council Update</b> Cllrs Arthur Lamb and Gwynneth Everett</p> <p>Local Gov reform has been agreed that Copeland will create a unitary authority with Carlisle and Allerdale. There will be approximately 48 – 60 councillors, who will create a shadow council from existing Councillors who will remain until new elections. There will be mayoral elections for a single position.</p> <p>Issues arising from the government reform are how to structure planning panels, child and adult services.</p> <p>There will be a Traffic Regulation Order Review which will include the current issue with parking outside the school/Gather.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>AL to check that the parking outside the Gather is still included in the traffic regulation consultation.</li> </ul> <p>The Copeland Local plan is out for consultation.</p>	AL
626/09/21	<p><b>Gap in the Hedge on Footpath between Lillyhall and Braemar (RO)</b></p> <p>UU have put a post and rail fence up to bridge the gap.</p>	

	<p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>Request that a mesh fence is added to prevent dogs escaping onto the road.</li> </ul>	KP
627/09/21	<p><b>Construction works on field to the left heading from the village to Braemar corner, opposite Low Moor End Entrance</b></p> <p>There is evidence that unauthorised development including groundworks and erection of structures (possibly caravans and service block) is taking place in this field/s.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>Write to LDNPA enforcement department and request investigation into the lawfulness of the development.</li> <li>Inform the highways department of vehicle activity.</li> </ul>	RO/RT
628/09/21	<p><b>Queen's Platinum Jubilee (NR)</b></p> <p>Cllr Rowson proposed that the PC take a lead in a celebration for the Queen's Platinum Jubilee. Possibly a village gathering with a hog roast or equivalent.</p> <p>Mr Lachlan commented that there was a tree donated in village park from a previous jubilee, which was an idea which could be matched.</p> <p><b>Resolved:</b></p> <p>Cllr Rowson to create a sub-committee, approach local businesses and table a proposal and costs at the November meeting.</p>	NR
629/09/21	<p><b>Wild Ennerdale (RO)</b></p> <ul style="list-style-type: none"> <li>Rachel Oakley (WE) and Simon Webb Natural England had been invited to discuss the WE management Plan with regard to the Marsh Fritillary Butterfly – see email response</li> <li>Next WE meeting dates</li> </ul> <p>Concern was expressed that the numbers of Marsh Fritillary butterflies are declining in the area around the old mill. Ecologists and Land Owner to be contacted to arrange a meeting.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>Cllr Taylor to draft a letter of concern for Cllr Outhwaite to forward to Wild Ennerdale,</li> <li>and write to John Gorst (UU - the land owner) and Simon Webb (Natural England) and arrange a meeting.</li> </ul> <p>Phytophthora has reappeared between Bowness and the iron bridge. 30ha out of 190ha to be removed.</p> <p>Latterbarrow Common land will be served with a public health notice. FE thinned the trees around it and have marked the boundary. The trees will be extracted by FE as they planted them.</p> <p>Notice of the extraction of the trees was sent by Nick Thorne. To avoid disruption FE will create new tracks uphill of the zone so as not to close the main access routes.</p>	RT/RO
630/09/21	<p><b>Croasdale Phone box (Cllr Young)</b></p> <p>Cllr Young spoke to Copeland Borough Council and established the box belongs to a private land owner, whose permission would have to be granted.</p>	

	<p>If the council wanted a defibrillator in Croasdale there would have to be a commitment to monitoring and maintenance.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>Information from CBC to be passed onto Hugh Branney and further discussions held on progressing this requirement for adoption and a defibrillator at Croasdale</li> </ul>	DY												
631/09/21	<p style="text-align: center;"><b>A: Clerk's report</b> (incl. outstanding actions, correspondence and planning) The full Clerk's is issued to Councillors prior to the meeting detailing all outstanding actions and correspondence received, including planning applications</p> <p style="text-align: center;"><b><u>Actions on Clerk and Councillors from previous meeting requiring further action/updates</u></b></p> <p style="text-align: center;"><b>Councillor Actions July Meeting</b></p> <p><b>Resolved:</b> 557/05/21 Create a standard format for Standing Orders and all Governance Documents - Cllr Young to complete action. 591/07/21 Meeting dates agreed as 3<sup>rd</sup> Tuesday of the month 597/07/21 Cllr Young to download Digital banking form</p> <p style="text-align: center;"><b>Broken Bench outside School</b></p> <ul style="list-style-type: none"> <li>the broken bench should be removed</li> <li>The Hindes will be informed about the land ownership</li> <li>Cllrs Park/Sharpe (sub-committee) will carry out an audit of bench needs in the village and organise a Village Centre Enhancement Plan</li> </ul> <p>595/07/21 Updates on VMPA (RO - no reports or further action) 597/07/21 Boulders at Grike corner to be reported on HIAMS (RT action not confirmed as complete) 572/05/21 Kent Carriage Gap at How Hall – Cllrs research established that the KCG is not appropriate for this day and age. It is not believed to be safe or recommended.</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>To opposed the application – write to CCC by 6 October</li> <li>Write to the land owner LDNPA/NT to remove the boulder impeding access</li> <li>and ask the NT how they plan to manage it as a restricted Byway</li> </ul> <p><b>Other outstanding items are covered in Progress Reports below</b> The following correspondence was received and was considered by Councillors for comment or action.</p> <p><b>It was resolved that:</b> the Clerk's Report be accepted with the following actions to be completed:</p> <table border="1" data-bbox="300 1659 1332 2002"> <thead> <tr> <th>Date</th> <th>Correspondence</th> <th>For Action and Resolution:</th> </tr> </thead> <tbody> <tr> <td>16/7/21 and 26/7/21</td> <td>Sam Lander Audit queries</td> <td>To agree changes to the Bank Rec to presentation of the reserve account and to report the Clerk's expenses in line with JPAG on future audits</td> </tr> <tr> <td>16/7/21</td> <td>Calc newsletter AGM 16 October</td> <td>For attendance by personal choice</td> </tr> <tr> <td>26/7/21</td> <td>CALC Resignation Advice and recruitment pack</td> <td>DY drafted recruitment notice for CALC</td> </tr> </tbody> </table>	Date	Correspondence	For Action and Resolution:	16/7/21 and 26/7/21	Sam Lander Audit queries	To agree changes to the Bank Rec to presentation of the reserve account and to report the Clerk's expenses in line with JPAG on future audits	16/7/21	Calc newsletter AGM 16 October	For attendance by personal choice	26/7/21	CALC Resignation Advice and recruitment pack	DY drafted recruitment notice for CALC	<p>DY</p> <p>DY</p> <p>SS</p> <p>SDS</p> <p>DY</p>
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	28/7/21	Gareth Browning to Dan Young re Phytophthera	Cllr Young proposed meeting with FE	DY/RT
	3/8/21	Resignation of Cllr Denham-Smith	Accept resignation and Clerk inform CBC	SDS
	3/8/21	BHIB insurance renewal	Agree acceptance of quote – send cheque – see Finance	
	5/8/21	Joyce Reed – report of state of path and styles from Slaughter Hall to Ennerdale Bridge	Actioned RO 6/8/21 contacted CCC the footpath is the landowner's responsibility to fix.	
	6/8/21	CALC Developing your skills courses	Effective Councillors Courses for new Councillors and other courses to consider dates.	SS/NR/ KP
	10/8/21	Lamplugh Sports Day Invite from James Ridehalgh	Cllr Young to represent the PC and give prizes	
	13/8/21	Zoom subscription ends 18/8/21	Finance – 1 month to pay MDS	
	18/8/21	CALC annual 3 tier meeting Zoom 14/9/21	Voluntary Attendance	
	19/8/21	The Gather Invoice July meeting	Finance	
	20/8/21	RO Jenny Brumby Welcome Back Fund	Agenda siting of benches and signs	
	28/8/21	DY Motion to have hedges cut by Stewart Kenyon	For hedges to be cut – see 636/09/21	
	7/9/21	Traffic Team West – consultation on Kent Carriage gap	Objections to be sent by 6 <sup>th</sup> October to Kim Baxter CCC (see above for action detail)	SS
	9/9/21	Chris Abbott information about maintaining the Defib and link to purchasing the pads	X Agenda item to maintain the Defib and purchase the spare parts.	
	13/9/21	Chris Hoban, CBC local plan consultation	No response required	
	14/9/21	Sarah Sharpe, Effective Councillor Courses booked	Agreed	

15/09/21	Ennerdale School Problem cashing grant cheque	Clerk reissue cheque paid to Ennerdale school not FOEKS	SDS
<p><b><u>Planning:</u></b> Correspondence or applications received between meetings:</p> <p><b><u>Planning Applications received –</u></b></p> <p><b>Reference: 7/2021/4089</b> Location: Longmoor Head, Kinniside, Cleator, CA23 3AG (map) Proposal: Change of use of the existing Swift S-Pod 6 to holiday let accommodation Reply by: 22 September 2021 Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a> <a href="#">No Objections agreed on email by Councillors</a></p> <p><b>Reference: 7/2021/4079</b> Location: Fearon Place Farm, Kinniside, Ennerdale, Cumbria, CA23 3AG (map) Proposal: Proposed amenity block and bike hire facility to service existing caravan and camping site Reply by: 09 August 2021 Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a> <a href="#">responded 20/8/21 with specified objections below</a></p> <ul style="list-style-type: none"> <li>• The authorised use of the land as a camp site is challenged, and the proposed application is an unacceptable development in the open countryside.</li> <li>• We are concerned about the impact on the sustainability of local amenities within the village as any development outside of the village could take the business and economy from the village.</li> <li>• There are safety issues within the vicinity. Near misses between traffic and walkers have been reported and the increased number of visitors attracted would require this to be assessed, and a proposal on how this is to be managed included in the application.</li> </ul> <p><b>Reference: 7/2021/4076</b> Location: Land adjacent Thorntrees, Ennerdale Bridge, CA23 3AR (map) Proposal: Residential development - agreement in principle application Reply by: 01 August 2021 Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a> <a href="#">responded on 20/8/21 with objections due to lack of information.</a> <a href="#">Reply from LDNPA 3/9/21 planning refused</a></p> <p><b>Reference: 7/2021/4099</b> Location: Fearon Place Farm, Kinniside, Ennerdale, Cumbria, CA23 3AG (map) Proposal: Proposed extension to existing agricultural shed which will be used as a general store for implements and cattle feedstuffs Reply by: 28 September 2021 Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a> No Objections</p>			

	<p><b><u>Planning Applications Granted/Refused</u></b></p> <p>Reference 7/2021/4076 – Land Adjacent to Thorntrees  <a href="#">Reply from LDNPA 3/9/21 planning refused</a></p> <p>Reference: 7/2021/4084  Location: The Ennerdale Centre, The Gather, Ennerdale Bridge, CA23 3AR  Proposal: Amendment to condition 13 (parking) on planning approval  7/2013/4059 - Demolish existing buildings and construct a new 'Village hub' consisting community spaces, retail outlet, visitors centre, toilets and showers  Reply by: 25 August 2021  Reply to: <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a>  <a href="#">Permission granted 26/8/21</a></p> <p><b><u>Additional Duties</u></b></p> <p>123 Reg disappearance of the web site. New IP number.  Co-option arrangements for Rowson and Park  Web site transfer to new platform with Myparishcouncil  Audit follow up and queries</p>	
632/09/21	<p><b>B: Broadmoor Trail Project - (Cllr Outhwaite)</b></p> <ul style="list-style-type: none"> <li>Grant claim form</li> </ul> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>Cllr Young collect statement from Nat West as proof of cheque payment.</li> <li>Clerk to provide account numbers to Cllr Young</li> <li>Request extension until 10 November to make the claim (DY to speak to RPA 22/9/2)</li> <li>Clerk to send copies of bank statements and cheque stubs to Cllr Outhwaite</li> <li>Cllrs to agree a paragraph to explain the problems experienced on the project to accompany the claim</li> </ul>	DY SDS DY SDS RT/RO
633/09/21	<p><b>C: Welcome Back Fund</b></p> <p>This fund does not seem to have access to funds immediately Cllr Young suggested contacting FiPL (DEFRA fund) of money for publicity.</p> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>to set up a Village Centre Enhancement committee at 631/09/21 to assess the siting of Village benches and signs</li> <li>RT to provide RO with FiPL contact.</li> </ul>	KP/SS RT
634/09/21	<p><b>D Highways Issues (RT) – to include:</b></p> <ul style="list-style-type: none"> <li>Hazelholme flood improvement works work is due in June</li> <li>Cllrs reported that many of the reported pot holes have been filled.</li> </ul> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>Cllr Taylor to consolidate highways issues on a spreadsheet.</li> </ul>	RT
635/09/21	<p><b>E: West Coast Travel Plan, to be renamed for future agendas Off-Road Footpath - West (Cllr Outhwaite)</b></p> <ul style="list-style-type: none"> <li>RNEC have put the Feasibility Study out to tender for the study.</li> </ul>	
636/09/21	<p><b>F; Village Open Spaces Maintenance and Car parking (Cllr Taylor)</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>Yellow Line Assessment follow up (Laura Mclellan - Highways) 625/09/21</li> </ul>	RT

	<ul style="list-style-type: none"> <li>• Widening Off-road Footpath and drainage issue (RT/RO) Cold Fell – Contact Steve Tatlock LDNPA Possible assistance from CCC needed.</li> <li>• Stuart Kenyon to cut hedges.</li> <li>• Boulders reported to HIAMS</li> <li>• Bus Shelter next meeting.</li> <li>• Cattle Grid on Long Moor U bars – Report to HIAMS to have them removed</li> </ul>	RO RT RT RT
637/09/21	<p style="text-align: center;"><b>Newsletter</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• to discuss in November for approval in Jan meeting and inclusion in February Contact.</li> </ul>	
638/09/21	<p style="text-align: center;"><b>Defibrillator</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Agree a rota for checking the defib weekly</li> <li>• purchase new pads</li> <li>• Training with Chris Abbott</li> </ul>	SS
639/09/21	<p style="text-align: center;"><b>Web Site (Cllr Young)</b></p> <p>Cllr Young has sent a copy of the draft new web site to the new councillors for information</p> <p>Current actions are:</p> <ul style="list-style-type: none"> <li>• Go Live</li> <li>• new email address</li> <li>• Migration of old email address</li> </ul> <p><b>Resolved</b></p> <ul style="list-style-type: none"> <li>• Web site will go live.</li> </ul>	
640/09/21	<p style="text-align: center;"><b>Council Finance</b></p> <p>To consider any payments and/or grants to be made and receive an updated bank reconciliation.</p> <p><b>Resolved to:</b></p> <ul style="list-style-type: none"> <li>• <b>update audit practice and procedures so that</b> <ul style="list-style-type: none"> <li>○ that Clerk's expenses are recorded in line with JPAG</li> <li>○ Include reserve account on Bank Reconciliation</li> </ul> </li> <li>• Accept the bank reconciliation to the 21 September 2021</li> <li>• Assign new signatories – Cllr Sharpe</li> <li>• order / download digital banking form and new cheque books</li> <li>• acknowledge Clerk overtime recorded hours and this to be considered for payment at the conclusion of employment or year end.</li> <li>• Reissue FOEKS (School) Grant cheque no 000604 made out to Ennerdale School as they were unable to present the cheque with FOEKS as payee.</li> </ul> <p style="text-align: center;"><b>Payments to be agreed and cheques signed</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• to accept the following payments:</li> </ul>	DY



	Date	VN	Payee	Amount	Cheque number	
	21/09/2021	154	Ennerdale and Kinniside C of E School Reissue of cheque 000604 made out to FOEKS which could not be cashed	£ 300.00	000617	
	21/09/2021	169	Chris Draper - Audit	£ 40.00	000618	
	21/09/2021	171	BHIB Insurance 2021-2022	£ 336.92	000619	
	21/09/2021	172	The Gather July Meeting	£ 20.00	000620	
	21/09/2021	177	Susan Denham-Smith Q2 salary	£ 518.85	000621	
	21/09/2021	174	Susan Denham-Smith - Clerk Exp, Holiday, postage	£ 91.01	000622	
	21/09/2021	176	Mark Denham-Smith Zoom August	£ 14.39	000623	
			<b>Total</b>	£ 1,021.17		
			<b>Does not incl reissued cheque</b>			
<b>Total spend this meeting £1,021.17</b>						
<b>Resolved:</b>						
to accept the Bank Reconciliation dated 21 September 2021, of a cleared current account balance of £46,456.24.						
This represents an uncleared balance of £9,281.47, made up of the cleared balance plus £1021.17 spend agreed at this meeting, plus 3 uncleared cheques, totalling £36,153.60. The reconciliation was against Bank Statement 251 dated 23/08/21.						
<b>Note:</b> The uncleared balance includes £3,876.00 balance of grant payment allocated to the Broadmoor Trail project.						
641/09/21	<b>Councillor Matters</b>					
	Feedback from other meetings: Items not covered by other agenda items.					
	<b>Resolved:</b>					
	<ul style="list-style-type: none"> <li>• Clerk to send new Councillors log-in details for CALC and NALC websites members areas.</li> </ul>					SDS
642/09/21	<b>Items for the next meeting:</b> for Councillors to suggest items for the next agenda: <ul style="list-style-type: none"> <li>• Budget</li> <li>• Grant Applications</li> </ul> <b>Date of the next meeting:</b> <b>16 November 2021 at 18:30 (new start time due to length of meeting)</b> <b>Meeting Closed at 22:10 hrs</b>					
	<b>Chairman</b> .....					
	<b>Date</b> .....					