

## Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.  
Tel: 01946 861270

### Minutes of the meeting held on Wednesday 15 January 2020 in St Mary's Church Ennerdale Bridge at 7.30pm

#### Present

Cllrs Denham-Smith (MD-S) – Chairman

#### Councillors

Bridget Johns (BJ), Ric Outhwaite (RO), Richard Taylor (RT) Muir Lachlan (ML)

#### Also in attendance

Susan Denham-Smith – Clerk (SDS),  
Steve Morgan (CBC)  
Arthur Lamb – CCC – (AL)  
Margaret Younghusband, Sandra Guise

Minute Number	Item	ACTION
386/01/20	<b>Apologies for Absence</b> Daniel Young, Neil Hardisty, Gwynneth Everett	
387/01/20	<p style="text-align: center;"><b>Declarations of Interest</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• that Councillors had all signed and updated the Declaration of Interest sheet dated 15 January 2020 in the Declaration of Interest Folder. Cllr Outhwaite commented that his Shareholding in The Ennerdale Hub Ltd had not been recorded</li> <li>• Clerk to check Cllr Outhwaite's Declaration of Interest forms and updates made.</li> </ul>	SDS
388/01/20	<p style="text-align: center;"><b>Minutes of the Parish Council Meeting Held on 13 November 2019</b></p> <p><b>Resolved:</b> that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 13 November 2019 be signed as a true record by the Chairman.</p>	
389/01/20	<p style="text-align: center;"><b>Public Participation</b></p> <p>Members of the public are invited to give their views and questions to the Council on issues on this agenda or raise issues for future consideration</p> <ul style="list-style-type: none"> <li>• As members of the public were interested in talking about the 9 Dwelling Housing Development Public Participation formed part of the discussion on item 391/01/20</li> </ul>	
390/01/20	<p style="text-align: center;"><b>Copeland Borough- Cumbria County- Council</b></p> <p>Update – Cllrs Arthur Lamb, Gwynneth Everett, Steven Morgan</p> <p><b>Cllr Arthur Lamb</b> - Town deal for Cleator Moor may have an impact on the village. Local Government reform is being discussed with CBC, with a view to creating a unitary authority over the next 3 years.</p>	

	<p style="text-align: center;"><b>Cllr Steven Morgan</b></p> <p><b>Street Lighting</b> - 4 years ago CBC announced that they would not maintain the borough or private lighting in the villages and towns. The E&amp;K Parish Council has received a letter from Mayor Mike Starkie and CBC setting out the outline of the plan. CBC are collating comments and queries regarding the roll-out of the project. The Council has been advised by CALC to take no action at this time beyond queries/comments to CBC regarding understanding.</p> <p><b>Copeland Local Plan</b> is currently out for consultation. Cllr Morgan reminded The Council that there is still time to make comments and that our input was valuable.</p> <p><b>Tourism Manager</b> - CBC has a new Tourism Manager Katie Read, and Cllr Morgan requested that she be invited for next meeting to introduce herself and observe ways she can assist in Council projects relating to tourism</p> <p><b>Resolved:</b> Cllr Denham-Smith to comment on the Local Plan Clerk to invite Katie Read Tourism Manager to the March meeting.</p>	MDS SDS
391/01/20	<p style="text-align: center;"><b>9 Dwelling Housing Development CH/4/19/2397/0F1</b></p> <p>Agreement on PC's reply to CBC regarding changes to this proposal</p> <p><b>Clerk</b> had taken a call from Cllr Hugh Branney (local resident) with concerns at the level of interaction between agencies particularly LDNPA and Friends of the Lake District. He also expressed concern that the River Ehen as a European Special Area of Conservation had been overlooked in the planning application and responses.</p> <p>Discussions revolved around the legal right to change the surface/upgrade the lonning (known in the application as Back Lane) as it is not owned by the applicant, and the urbanisation of the village through street lighting and traffic control.</p> <p><b>Resolved:</b> To accept Cllr Outhwaite's previously circulated comments on the current application regarding the unsuitability of the housing development and for him to send a letter of objection to CBC (Christopher Harrison) to setting out the following points:</p> <ul style="list-style-type: none"> <li>- The applicant fails to demonstrate that a safe, sustainable, convenient and maintainable link connecting the proposed housing with the village and its amenities and services is possible</li> <li>- The proposed surfacing of the Lonning and the work required to achieve the vehicle priority system would be harmful to the character and appearance of the village and to the National Park</li> </ul> <p>(this is in addition to a previous letter of objection sent by The E&amp;KPC on 21<sup>st</sup> December 2019).</p>	RO/SDS
392/01/20	<p style="text-align: center;"><b>World Heritage Site Project</b></p> <ul style="list-style-type: none"> <li>• Ideas for World Heritage interpretation project as outlined by Alex McCromskie in September 2019</li> </ul>	

	<p>Cllrs MDS and Johns had an informal meeting to get Cllr Johns up to speed. She favoured an interactive artistic approach using modern technology</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Cllrs Johns and Denham-Smith to make a report of their discussion</li> <li>• Cllrs to arrange another meeting to discuss ideas further</li> <li>• Clerk to invite Alex McCromskie to the May Annual Meeting</li> </ul>	<p>MDS/BJ</p> <p>All SDS/MDS</p>
393/01/20	<p style="text-align: center;"><b>Wild Ennerdale</b></p> <p>Common Land Boundaries with Forest England Awaiting an email from Mr Gomersall re removal of fences and gates for access round the lake</p> <p><b>Resolved:</b> <b>Cllr Taylor</b> to arrange to meet with Gareth Browning and identify the exact boundaries on foot</p> <p><b>Clerk</b> - copy maps and Asset Register to disc for Cllr Taylor and Gareth Browning</p> <p><b>Clerk</b> – follow up response from Mr Chris Gomersall NT</p>	<p>RT</p> <p>SDS</p> <p>SDS</p>
	<b>Progress Reports</b>	
394/01/20	<p style="text-align: center;">A: <b>Clerk's report</b> (incl. outstanding actions, correspondence and planning)</p> <p>The full Clerk's Report is issued to Councillors prior to the meeting detailing all outstanding actions and correspondence received, including planning applications</p> <p style="text-align: center;"><b><u>Actions on Clerk and Councillors from previous meeting requiring further action/updates</u></b></p> <p><b>362/11/19</b>     <b><u>Clerk Actions</u></b> <b>Declarations of Interest</b> of New Councillors sent to CBC and added to the web site (SDS Complete)</p> <p><b>366/11/19 &amp; 371/11/19</b>     <b><u>Councillor Actions – outstanding/not covered in Progress reports.</u></b> <b>Planning application CH/4/19/2397/0F1</b> <b>Extension of Time</b> (SDS Complete) <b>Site Meeting with Highways</b> (ML – Complete) <b>Inform CCC Councillors of development</b> (AL Complete) <b>Reply in principal to CBC</b> with the same objections as previous application and RO to suggest further comments in light of changes to this proposal (SDS – first stage replied to CBC. RO has drafted reply reflecting changes to the proposal) <b>Effective Councillor Training</b> – Clerk to organise in-house (SDS – spoken to CALC now waiting for date to be arranged NH/DY/RT)</p>	

<b>317/07/19</b>	<b>The Gather - Parking Plans (RO-MDS - Postponed)</b>	MDS/RO
<b>368/11/19</b>	<b>UU Report Forwarded to Councillors (ROY – complete)</b>	
<b>371/11/19</b>	<b>Effective Councillor Training</b> date to be arranged (SDS/NH/DY/RT – TBC)	
<b>373/11/19</b>	<b>GDPR – draft privacy statement (MDS – TBC March 20)</b>	MDS
<b>374/11/19</b>	<b>Reducing the heights of hedges</b> and co-ordinate with other land owners – quote required. (RT -not complete) <b>Enhanced map search</b> with Land registry for ownership and legal responsibility of land adjoining the C2C off-road footpath (SDS to complete)	RT SDS
<b>357/11/19</b>	<b>Investigate how to start the process</b> for CC to adopt the Grike to Bleach Green Road (AL – Email of Costs)	AL
<b>376/11/19</b>	<b>Contact Howard Rooms</b> re parking in the village with regard to Sellafeld code of Conduct. (SDS/ML – complete)	SDS
<b>381/11/19</b>	<b>Standing Orders up-dated</b> and added to the Web site (SDS – complete)	
<b>Resolutions:</b>		
	<ul style="list-style-type: none"> <li>• <b>371/11/19</b> – Effective Councillor Training preference for a 1 day course at weekend or midweek</li> <li>• <b>357/11/19</b> – Cllr AL has just received an email detailing costings which will be forwarded to Councillors, then to be forwarded to Land Owners to take action to bring the road up to an acceptable standard.</li> <li>• <b>376/11/19</b> – Clerk to reply to Howard Rooms requesting further clarification of action to be taken.</li> </ul>	SDS AL SDS
<b>Other outstanding items are covered in Progress Reports below</b>		
The following correspondence was received and is to be considered by Councillors for comment or action.		
<b>It was resolved that:</b>		
the Clerk's Report be accepted with the following actions to be completed.		
<b>Date</b>	<b>Correspondence</b>	<b>Resolutions</b>
25/11/19	Andrew Clarke CBC Copeland Local Plan Consultation replies by 20/1/20	Cllr Denham-Smith to complete
26/11/19	Rebecca Cathay – MOU regarding the Footpath grant East	Accept completion by Cllrs Denham-Smith and Outhwaite
27/11/19	Sue Roberts – road closure on Cold Fell – residents not informed	Cllr Lachlan has followed up and sent a list of residents to the Highways Dept
27/11/19	Rachel Oakley – UU update	Received by all Councillors
27/11/19	Anne Fearon CBC Precept reminder	Clerk informed that meeting is 15 <sup>th</sup> Jan 20 and will send by the end of the week
		MDS SDS

10/12/19	John Slater – postponed meeting re Gather Parking	Rescheduled for Jan 2020	MDS/RO	
16/12/19	Mike Starkie – Clare Taylorson CBC Open Spaces Adoption of Street Lighting	No Action Required see CALC 14/1/20		
20/12/20	Norton antivirus update and renewal £59.99 (MDS – DD)	Payment to Susan Denham-Smith		
6/1/20	CALC 3 tier meeting on 9/1/20	No Cllr Free to Attend		
9/1/20	Howard Rooms re Sellafield Parking Policies	Clerk to reply requesting suggestions for action		SDS
13/1/20	Chris Gomersall National Trust Ranger – re report on access/removal of gates. Delayed due to LDNPA rep not being present at the meeting	Await Report		
13 and 15 <sup>th</sup> January 2020	From Gareth Browning/ Carrie Hedges, Environmental Impact Assessment for planting around 29 hectares of new native woodland extending the existing woodland in Silver Cove and Deep Gill. Cumbria Woodlands (CH) are carrying out the assessment and request inclusion in consultation process.	Clerk liaise with Carrie Hedges to send consultation document		SDS
14/1/20	CALC - advice re Copeland's proposal for smaller authorities to adopt the street lighting	No Action required until further clarification received		
15/1/20	Rev Ian Parker – re Farmwatch	Clerk to receive updates		
15/1/20	Hugh Branney re 9 Dwelling Housing Development mention of the River Ehen being a Special Area of Conservation	Mr Branneys Concerns have been incorporated in a previous reply to CBC		
<p><b>All relevant electronic mail has been forwarded to councillors</b></p> <p><b><u>Planning:</u></b> Correspondence or applications received between meetings:</p> <p><b><u>Planning Applications received</u></b></p> <p><b>Reference:</b> 7/2019/4111  <b>Location:</b> Forested area adjacent to Cold Fell, Sillathwaite, Ennerdale, CA23 3AQ  <b>Proposal:</b> New Forest Road</p> <p>No reply required.</p> <p><b>Reference:</b> 7/2019/4112  <b>Location:</b> 2, Forest Houses, Ennerdale, Cleator, CA23 3AJ  Replacement of non-compliant Septic Tank  <b>Reply by</b> 26 December 2019  <b>Reply to</b> LDNPA Planning Correspondence</p> <p>Replied 22/12/19 - No Objections</p>				

	<p><b>Reference:</b> 7/2019/4114  <b>Location:</b> Bowness Cottage, Ennerdale, Cleator, CA23 3AU  <b>Proposal:</b> Use of land for a temporary car park in Bowness Knott fields and associated works incl fencing and bridge  <b>Reply by:</b> 15 January 2020  <b>Reply to:</b> <a href="mailto:planning@lakedistrict.gov.uk">planning@lakedistrict.gov.uk</a></p> <p>No Objections 7/1/20</p> <p><b><u>Pre Planning information</u></b></p> <p><b>Reference:</b> 7/2019/4115  <b>Location:</b> Standing Stones, Kinniside, Kinniside, CA23 3AQ  <b>Proposal:</b> Agricultural barn</p> <p><b><u>Planning Applications Granted/Refused</u></b></p> <p><b>Reference:</b> 7/2019/4080  <b>Location:</b> Bracken Wreay Farm, Kinniside, CA23 3AG  <b>Proposal:</b> Installation of new sewage treatment plant and connection to existing foul drainage system with new pipework and inspection chambers to serve existing dwelling. Existing defective tank to be made redundant.</p> <p>Granted 4/12/19</p>	
395/01/20	<p><b>B: Defibrillator Project</b> – (Cllrs Outhwaite)  Cllrs Johns is now sending regular electronic reports to NWS on the checks and status of the Defibrillator</p>	
396/01/20	<p><b>C:GDPR</b> (Cllr Denham-Smith)</p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Cllr Denham-Smith has draft Privacy Statement to Councillors for approval in March 2020</li> </ul>	ALL/MDS
397/01/20	<p><b>D: Village Open Spaces Maintenance</b> (Cllrs Outhwaite/Taylor)</p> <ul style="list-style-type: none"> <li>• Cllr Taylor DEFRA Visit re responsibilities associated with common land ownership</li> <li>• Reducing the heights of hedges flanking footpaths</li> </ul> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• to reduce the heights of the hedges flanking the footpaths and instruct Stuart Kenyon to commence the work on this and general trimming</li> <li>• Clerk to contact HM Land Registry for clarification on boundary responsibility on the Coast to Coast footpath land ownership.</li> <li>• Cllr Lachlan to check historical files for clarification of boundary maintenance responsibility on the Coast to Coast footpath</li> <li>• Off-road Footpath Cold Fell Road Drainage - Cllr Outhwaite/LDNPA</li> </ul> <p>. Cllrs RO/RT/LDNPA meeting with Steve Tatlock ref 346/09/19 action</p>	<p>RT</p> <p>SDS</p> <p>ML</p> <p>RT/RO</p>

398/01/20	<p><b>E: Highways Issues:</b> to consider and raise issues of concern regarding the highways.</p> <p>Cllr Lachlan circulates a full report of actions taken and matters discussed with The Highways Department to Councillors prior to the meeting which is summarised below:</p> <ol style="list-style-type: none"> <li><b>1. <u>Missing/damaged Road-signs, roundels, finger-posts, etc,</u></b> <ul style="list-style-type: none"> <li>• “Ennerdale Water” Sign by Braemar Cottage, due late summer 2020.</li> </ul> </li> <li><b>2. <u>Cold Fell Road Repairs</u></b> – Minor Patching Work, next financial year</li> <li><b>3. <u>Application for Public Street status for Grike Corner to Bleach Green</u></b> – Awaiting Response from Kevin Cosgrove – Email sent to Cllr AL to be shared with Councillors regarding costs.</li> <li><b>4. <u>C4017 Road – Blocked Gullies near Hazel Holme</u></b> Awaiting Land Owner permission to access collapse in field.</li> <li><b>5. <u>C4004 Cold Fell Road – nr. Entrance road to Low Cock How</u></b> Horse warning signs on Cold Fell Road – posts erected, signs to be placed before end of March.</li> <li><b>6. <u>Entrance to New Barn, Fearon Place – Flooding C4017 Road</u></b> Kevin Thompson has inspected in heavy rain – reports that no action will be taken.</li> <li><b>7. <u>Hedge Intrusion Site inspection 4 October 2019</u></b> Letters were sent from the Highways department to 18 landowners where hedge intrusion was problematic. There is some evidence of action being taken. A 2<sup>nd</sup> letter has been sent to land owners who had not complied. KT will follow up and revisit at the end of January.</li> <li><b>8. <u>Parking – Site Visit / Review in the Village</u></b> A visit with Laura McLellan (Highways Dept) has been arranged for 28<sup>th</sup> January at 2:30pm to inspect the parking problem areas in the village. Issues with increased parking in the village was included in the Newsletter for February Contact.</li> </ol>	
399/01/20	<p><b>F: Cold Fell Action Group</b> (Cllr Lachlan)</p> <p>Cllr Lachlan reported that there had been an accident on the cold fell road involving a cyclist and a pedestrian.</p>	
400/01/20	<p><b>G: Footpath East (Village to Bleach Green)</b> (Cllr Outhwaite)</p> <p><b>Resolved:</b> MOU has been signed between Ennerdale and Kinniside Parish Council and LDNPA regarding administration of payment of the grant.</p>	
401/01/20	<p><b>H: West Coast Travel Plan, Off-Road Footpath – West /REGEN -</b> (Cllr Outhwaite)</p> <p>Feedback from Meeting with Eric Barker/Bob Metcalf. Regen are enthused by footpath idea. Kevin Cosgrove and Bob Metcalfe undertook a site visit and have mapped out route/location. Certain areas are problematic, particularly where the road narrows and there is no verge which will require access onto private land.</p> <p>Funding for a feasibility study may be included in the Cleator Moor “My Town” bid. Meeting for the My Town project is taking place on 16<sup>th</sup> Jan 20 at 17:30 at Cleator Moor Town Hall.</p> <p><b>Resolved:</b> Cllr Outhwaite to identify where the path crosses private land and approach the land owners.</p>	RO

403/01/20	<p align="center"><b>I: Asset Register</b></p> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• Cllr Denham-Smith to provide a photographic inventory of the rest of the assets - ongoing</li> </ul>		MDS																																																
404/01/20	<p><b>J: Lakeside/Inland Footpath Bleach Green Shore</b> (Cllr Outhwaite) This is linked to the inspection of the Cold Fell Footpath with Steve Tatlock LDNPA – 346/11/19</p>		RO/RT																																																
405/01/20	<p><b>12: Newsletter</b> (Cllr Johns) Agreement on Content - for distribution in February Contact Magazine</p> <p><b>Resolved:</b> Content to include - Footpath application Parking Hedgework. Grant funding. Councillor Details</p> <p>Deadline 23<sup>rd</sup> January 2020</p>		BJ																																																
406/01/20	<p align="center"><b>Council Finance</b></p> <p>To consider any payments and/or grants to be made, receive updates on Financial News from the Clerk and receive an updated bank reconciliation.</p> <ul style="list-style-type: none"> <li>• <b>Budget agreement</b></li> <li>• <b>Precept budget</b></li> </ul> <p><b>Payments</b></p> <ul style="list-style-type: none"> <li>• <b>Clerk Salary (Qtr 3 Oct, Nov, Dec), expenses and holiday pay</b></li> <li>• <b>Norton Renewal</b></li> <li>• <b>Printer Ink Purchase</b></li> </ul> <p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>• To accept the following payments:</li> </ul> <table border="1"> <thead> <tr> <th>Date</th> <th>Voucher Number</th> <th>Payee</th> <th>Description</th> <th>Amount</th> <th>Cheque number</th> </tr> </thead> <tbody> <tr> <td>15 January 2020</td> <td>0096</td> <td>Susan Denham-Smith</td> <td>Salary qt3</td> <td>£403.00</td> <td>000566</td> </tr> <tr> <td>15 January 2020</td> <td>0093</td> <td>Susan Denham-Smith</td> <td>Expenses Stationery</td> <td>£0.61</td> <td>)</td> </tr> <tr> <td>15 January 2020</td> <td>0094</td> <td>Susan Denham-Smith</td> <td>Norton renewal</td> <td>£59.99</td> <td>)</td> </tr> <tr> <td>15 January 2020</td> <td>0095</td> <td>Susan Denham-Smith</td> <td>Printer Ink Amazon</td> <td>£25.46</td> <td>)000565</td> </tr> <tr> <td>15 January 2020</td> <td>0097</td> <td>Susan Denham-Smith</td> <td>Expenses office Costs</td> <td>£25.69</td> <td>)£153.63</td> </tr> <tr> <td>15 January 2020</td> <td>0098</td> <td>Susan Denham-Smith</td> <td>Expenses and holiday</td> <td>£44.88</td> <td>)</td> </tr> <tr> <td></td> <td></td> <td></td> <td>TOTAL</td> <td>£560.55</td> <td></td> </tr> </tbody> </table> <p><b>Total spend this meeting £ 560.55</b></p>		Date	Voucher Number	Payee	Description	Amount	Cheque number	15 January 2020	0096	Susan Denham-Smith	Salary qt3	£403.00	000566	15 January 2020	0093	Susan Denham-Smith	Expenses Stationery	£0.61	)	15 January 2020	0094	Susan Denham-Smith	Norton renewal	£59.99	)	15 January 2020	0095	Susan Denham-Smith	Printer Ink Amazon	£25.46	)000565	15 January 2020	0097	Susan Denham-Smith	Expenses office Costs	£25.69	)£153.63	15 January 2020	0098	Susan Denham-Smith	Expenses and holiday	£44.88	)				TOTAL	£560.55		
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	<p><b>Resolved:</b></p> <ul style="list-style-type: none"> <li>to accept the Bank Reconciliation dated 15 January 2020, of a current account balance of £5,938.40. This represents an uncleared balance of £5,377.85 made up of the cleared balance minus £560.55 spend agreed at this meeting. The reconciliation was against Bank Statement 235 dated 22/11/19.</li> <li>To adjust the draft budget to remove Street lighting contingency and World Heritage Project contingency to total an estimated requirement of £7,918 for the year 2020-2021.</li> <li>To apply for a Precept of £4,111.80 an increase of 5%</li> </ul>	
407/01/20	<p style="text-align: center;"><b>Councillor Matters</b></p> <p><b>Councillor Matters:</b> Feedback from other meetings attended: Items not covered by other agenda items.</p> <p><b>3 tier meeting</b> – to ask for a copy of minutes particularly the presentation by UU</p>	SDS
408/01/20	<p><b>Items for the next meeting:</b> for Councillors to suggest items for the next agenda: Annual Parish meeting and AGM</p> <p style="text-align: center;"><b>Date of the next meeting:</b> <b><u>Wednesday 11 March 2020</u></b> <b><u>7:30pm</u></b></p> <p><b>Meeting Closed at 21:50hrs</b></p>	
	<p><b>Chairman</b>.....</p> <p><b>Date</b>.....</p>	