

Ennerdale & Kinniside Parish Council

Clerk to the Council: Susan Denham-Smith, Routen Farm, Ennerdale, Cleator, Cumbria, CA23 3AU.
Tel: 03946 861270

Minutes of the meeting held on Wednesday 11 March 2020 in St Mary's Church Ennerdale Bridge at 7.30pm

Present

Cllrs Denham-Smith (MD-S) – Chairman

Councillors

Bridget Johns (BJ), Richard Taylor (RT) Muir Lachlan (ML)
Daniel Young(DY), Neil Hardisty(NH), Gwynneth Everett(GE)

Also in attendance

Susan Denham-Smith – Clerk (SDS),
Arthur Lamb – CCC – (AL)
Rev Ian Parker, Tim Wolfe (Public)

Minute Number	Item	ACTION
409/03/20	Apologies for Absence Ric Outhwaite (RO), Steve Morgan (SM)	
410/03/20	<p style="text-align: center;">Declarations of Interest</p> <p>Resolved:</p> <ul style="list-style-type: none"> • that Councillors had all signed and updated the Declaration of Interest sheet dated 11 March 2020 in the Declaration of Interest Folder. • To accept Clive Willoughby (CBC)'s clarification of section 7 of the Dofl form that if a shareholding is under £25,000 or 1% of the share issue it does not need to be declared. Dofl forms may have to be updated and it is up to the individual Councillor to take this action if they deem it necessary. 	All
411/03/20	<p style="text-align: center;">Minutes of the Parish Council Meeting Held on 15 January 2020</p> <p>Resolved: that the minutes of the meeting of Ennerdale and Kinniside Parish Council held on 15 January 2020 be signed as a true record by the Chairman.</p>	
412/03/20	<p style="text-align: center;">Public Participation</p> <p>Members of the public are invited to give their views and questions to the Council on issues on this agenda or raise issues for future consideration</p> <p>Rev Parker reported that the Diocese is looking at the option of providing public recharging points for electric/rechargeable cars in places where people do not have street parking. Also The Gather is looking at the possibility of providing a charging point.</p>	
413/03/20	<p style="text-align: center;">Copeland Borough- Cumbria County- Council</p> <p style="text-align: center;">Update – Cllrs Arthur Lamb, Gwynneth Everett, Steven Morgan</p> <p>Steven Morgan declared a conflict of interest so will not be attending E and K PC meetings whilst the 9 Dwelling Planning Application is on-going as he is now on the Planning Panel</p>	

	<p>Gwynneth Everett</p> <ul style="list-style-type: none"> • Work is ongoing on the Hidden Coast project • Devolution to create a combined authority in Cumbria is going forward, planned roll out in 2022 with an elected mayor. The details of how a Unitary Authority will look is not clear at this stage. • Social inclusion conference in St Bees looked into social poverty, digital poverty and isolation. Ideas to tackle the problem include prescribing walking groups. • The Beacon are offering a free weekend for Science Week and Quantum Leap club is proving very successful • Kerbside recycling is good but the lids are reported as being problematic <p>Arthur Lamb</p> <ul style="list-style-type: none"> • Explained his understanding of the changes to local government that there may be 2 unitary Authorities (joining 4 in the north and 2 in the south) There will be no crossing county borders (ie South Lakeland joining with Lancashire authorities, but there are 2 options still on the table. The plus points of having a larger authority include; better joined up thinking, ie adult social care with social housing, reduction in overheads ie having one unitary authority could save £30m. • Fire station risk management plan has been completed and, CCC have decided to keep the tender at Frizington. • Family Action have suffered from a lack of publicity around their services since the 1 Jan 20 but now have plans in place. • Howgill Family Services are receiving assistance. 	
414/03/20	<p>Katie Read Tourism Sector Development Officer CBC Introduction to her role and relevance to tourism in Ennerdale</p> <p>Kaite introduced herself and explained her role was part of a 3 year programme funded by Sellafield and delivered in partnership with a high level advisory panel including Steven Radcliffe of NT, representatives from the Private sector in and outside Copeland such as the Langdale Estate.</p> <p>She is looking at ways to improve the Tourism Spend in Copeland as we currently only host 8% of the National Park's 47 million visitors. She believes in order for a West Cumbrian brand to be successful it needs to owned and led by the community.</p> <p>Growth areas she has identified are:</p> <ul style="list-style-type: none"> • Younger audiences craving experiential visits #mymicrogap • Sustainable transport options • 2 World Heritage Sites (which motivate 68% of Lake District visits) • Warmth of service needs to be World Class • Flora and Fauna • Dark Skies - stargazing • Forest bathing – quiet walks, signposted, so people feel they have access 	

	<ul style="list-style-type: none"> • Health and Wellbeing – yoga, drystone walling, shepherding • Lake District Coast and Nature. • Digital Leisure. ie at Harknott Fort being met by a virtual soldier or an ascent of virtual Scafell Pike in Whitehaven. • Cruise market • 3 peaks challenge. • Gramping – inter-generational visits. Copeland attracts the larger number of family groups • being less reliant on Central Lakes to do the marketing • recognising we are a difficult place visit in a day • Putting together a digital tool kit for accommodation providers and attractions to use to create a cohesive brand with places to stay and itineraries for the day. <p>Discussion points:</p> <ul style="list-style-type: none"> • Are Copeland going to support with planning? – she is helping develop the local plan for Copeland • It is recognised that Ennerdale is the only valley that wants more visitors but we are fighting for better roads, footpaths and car parks • KT - Tourism sector does not do delivery, but, the Hidden Coast phase 2 and 3, will look at creating infrastructure to the valleys and spurs. There is not any direct funding but Sellafield, RDPE, LEPP growth fund are involved. There is opportunity in that the Government chose Cumbria as an “Action Zone” • At next advisory panel in May she will put Ennerdale on the Agenda. • Web branding should be –Western Lake District and Coast and not Visit Copeland • RT – fishing clubs have been written to by UU to stop them fishing. The River Ehen will always be a SSSI. • Newsletters – don’t assume she knows but inform her. Destination marketing. Luxury now is access. • We want the exclusive isolation respected. • Arthur Lamb – re Alex McCromskie. What links have you had with him.? It is one of her USPs to encourage all businesses to use WH branding. • Looking at national designation of the C2C path. #englishcoast 2021 the year of the coast. We need to be included. • RT cycle path infrastructure needed • Encouraging a change in the direction for the c2c walks and rides to encourage stays in the area • Annual tourism summit. • Newsletter <p>Resolved:</p> <ul style="list-style-type: none"> • Send Katie a copy of the Community led plan. • Clerk and individual Councillors to be included on her mailing list 	SDS
414/03/20	<p>9 Dwelling Housing Development CH/4/19/2397/0F1 <i>Agreement on PC’s reply to CBC regarding changes to this proposal</i></p>	

	It was reported that Christopher Harrison (CBC Planning) are is waiting for new plans or for it to go to the Planning Pane.l The Council have been informed that there will be a site visit and that the next Planning Panel meeting is scheduled for 8 April.	
415/03/20	<p>World Heritage Site Project</p> <ul style="list-style-type: none"> Ideas for World Heritage interpretation project as outlined by Alex McCromskie in September 2019 <p>Resolved:</p> <ul style="list-style-type: none"> Cllrs Johns and Denham-Smith to make a report of their discussion Cllrs to arrange another meeting to discuss ideas further Clerk to invite Alex McCromskie to the July meeting (change from May) 	MDS/BJ All SDS/MDS
416/03/20	<p>Wild Ennerdale</p> <p><i>Report by Rachel Oakley on the Current Activities of the Wild Ennerdale Partnership</i></p> <p>Rachel circulated a report prior to the meeting and Councillors had been in receipt of an email from Chris Gommersall. Rachel's report included:</p> <ul style="list-style-type: none"> Timber harvesting. Cllr Lamb had received complaints about the speed of the timber wagons on the main roads. Councillors suggested that any speeding could be traced by inspecting the TACO Head of Valley Planting Silver Cove Planting. Confirmed that the planting would not be dense but scattered wood pasture leaving open ground Beavers – feasibility Study due to be submitted in Summer 2020 Footpath East actions – quotes to be re submitted with E&KPC as recipient, and people counters will be purchased by Forestry Accessibility around the lake – Chris Gommersall sent an email report prior to the meeting explaining that tenant farmers had been consulted, although not all had replied and there are other farmers who have not been consulted. He reported that many of the gates do serve a purpose and it was important to document the farmers' responses in writing. Some work has already been carried out on the bridges by Mike Tattersall and he has requested that “all the jobs should be worked up into an overall access improvement plan to be agreed with and given to him by his boss Rec Cathey”. Updates will be made when available. Old Anglers Site – Access restrictions Duncan reported that his first suggested Kent Gap Barrier system had proved unworkable, and he is working with stakeholders to find an acceptable solution. As it is a public right of way Planning Permission will be required for any changes. Engagement Volunteers 	

	<ul style="list-style-type: none"> Next partners meeting – May/June 2020 <p>Resolved</p> <ul style="list-style-type: none"> Rachel will pass on information from Cllr Lamb re speeding and suggestion that the TACOs should be checked. Silver Cove – Reply with no objections with the request for confirmation that no planting is taking place on common land. 	ROY SDS
	Progress Reports	
417/03/20	<p style="text-align: center;">A: Clerk’s report (incl. outstanding actions, correspondence and planning)</p> <p>The full Clerk’s Report is issued to Councillors prior to the meeting detailing all outstanding actions and correspondence received, including planning applications</p> <p style="text-align: center;"><u>Actions on Clerk and Councillors from previous meeting requiring further action/updates</u></p> <p style="text-align: center;"><u>Clerk Actions</u></p> <p>Clerk Actions</p> <p>387/01/20 Update of Cllr Outhwaite’s Pecuniary Interest Declaration form (Complete see 410/03/20)</p> <p>390/01/20 Invite Katie Read Tourism Manager CBC (SDS complete)</p> <p>391/01/20 CH/4/19/2397/0F1 – supplementary letter of objections sent to CBC Planning (SDS/RO Complete)</p> <p>392/01/20 Clerk to invite Alex McCromskie to May Annual Meeting (SDS- complete – date amended above)</p> <p>393/01/20 Copy Asset Register and Common Land maps to disc for Cllr Taylor (Complete)</p> <p>394/01/20 Effective Councillor Training SDS (Waiting for date suggestions from CALC for an all day Monday session)</p> <p>374/11/19 – Enhanced map search – email sent to Councillors on 21/1/20 record of telephone conversation with HMLand Registry confirming that there are no boundary ownerships or liabilities recorded on the maps and an enhanced search would not provide any further information (SDS complete)</p> <p>376/11/19 – Second Email sent by Clerk to Sellafield - Howard Rooms requesting evidence of action regarding advising employees of good practice when car schooling. Reply forwarded to Councillors 22/2/20 assuring of concrete steps to be taken in the wording of Sellafield’s Travel and Transport Policy document to encourage considerate behaviour.</p> <p>Precept Application – (SDS Complete)</p> <p>Bridges and Gates – Lake shore Path Chris Gommersall (SDS email reply - see Wild Ennerdale 416/03/20)</p> <p>Actions by Councillors</p> <p>390/01/20- 394/01/20 Comment on CBC Local Plan (MDS complete)</p> <p>392/01/20 World Heritage Site Project (MDS/BJ/ALL – TBC)</p>	

393/01/20 Cllr Taylor meet with Gareth Browning to discuss common land boundaries (TBC)
394/01/20 – 317/07/19 – meeting regarding gather parking postponed from December/January **(MDS/RO TBC)**
357/01/20 Adoption of the Grike to Bleach green Road by CCC forward email of costings **(AL – See Highways 421/03/20 3.)**
394/01/20 **Silver Cove Planting Consultation** – See Correspondence below for action

Other outstanding items are covered in Progress Reports below
The following correspondence was received and is to be considered by Councillors for comment or action.

It was resolved that:

the Clerk's Report be accepted with the following actions to be completed.

Date	Correspondence	Resolutions/Actions
22/1/20	Baptista – Sports Facility Survey for CBC	Completed Cllr Denham-Smith
22/1/20	NDA Stakeholder Survey	Completed Cllr Lachlan 22/1/20
24/1/20	Cllr Lachlan to Cllr Taylor Visitor Information Board on Cold Fell Road Damage	Cllr Taylor has removed the board and fixtures to his yard. Resolved for Cllr Taylor to obtain a quotation for steel frame to re-erect the board and it to be added to the Asset Register
3/2/20	Mr Watts Invoice for Contact Entry	Accept for payment see Finance below
6/2/20 & 4/3/20	Carrie Hedges EIA tree planting review Silver cove and extension until 13 th March 20	To accept the proposals with no objections but to seek confirmation that no planting would be on common land. reply by 13 March 20
21/2/20	Julia Aglionby Meeting Access to our National Parks: National Landscapes for All? A Public Discussion Evening 1st April 8pm	Cllr Outhwaite attending
6/3/20	Cllr Outhwaite/RPA confirmation of requirement for proof of VAT status	Payroll company CPSL are able to provide this proof when required. See Actions 422/03/20

RT

SDS

RO

All relevant electronic mail has been forwarded to councillors

Planning:

Correspondence or applications received between meetings:

Planning Applications Granted/Refused

Reference: 7/2019/4114

Location: Bowness Cottage, Ennerdale, CA23 3AU (map)

Proposal: Use of land for a temporary car park in Bowness Knott fields and associated works including fencing and a bridge

Granted

	<p><u>Additional Duties</u></p> <p>Footpath East - Liaising with RPA and LDNPA Rec Cathey</p>	
418/03/20	<p>B: Defibrillator Project – (Cllrs Outhwaite)</p> <p>Regular checks being made. Pads will need to be replaced 28/8/21</p>	
419/03/20	<p>C:GDPR (Cllr Denham-Smith)</p> <p>Resolved:</p> <ul style="list-style-type: none"> To accept the privacy statement proposed by MDS Clerk to add the Privacy Statement to the Web site 	SDS
420/03/20	<p>D: Village Open Spaces Maintenance (Cllrs Outhwaite/Taylor)</p> <ul style="list-style-type: none"> Cllr Taylor DEFRA Visit re Reducing the heights of hedges flanking footpaths Actions Ref 397/01/20 and 374/11/19 <p>Resolved:</p> <ul style="list-style-type: none"> Carry out visit to DEFRA to establish responsibilities associated with common land ownership to reduce the heights of the hedges flanking the footpaths and instruct Stuart Kenyon to commence the work on this and general trimming Off-road Footpath Cold Fell Road Drainage - Cllr Outhwaite/Taylor/LDNPA see also. Cllrs RO/RT/LDNPA meeting with Steve Tatlock ref 346/09/19 action (Head of Lake Path) 	RT RT RT/RO RT/RO
421/03/20	<p>E: Highways Issues: to consider and raise issues of concern regarding the highways.</p> <p>Cllr Lachlan circulates a full report of actions taken and matters discussed with The Highways Department to Councillors prior to the meeting which is summarised below:</p> <p>1. <u>Missing/damaged Road-signs, roundels, finger-posts, etc,</u></p> <ul style="list-style-type: none"> “Ennerdale Water” Sign by Braemar Cottage, due late summer 2020. <p>2. <u>Cold Fell Road Repairs</u> – Minor Patching Work, next financial year</p> <p>3. <u>Application for Public Street status for Grike Corner to Bleach Green</u> – Awaiting Kevin Cosgrove. KT has sent a report of a survey of the road which cost £7000 and an estimate as to the cost of bringing both sections up to - standard approx £143,000 a high percentage of the CCC budget for roads.</p> <p>LDNPA advised ML if we submitted a Section 228 on them for the first part to Sawdust Lonning the road can be brought up to standard by the land owners. UU and Forestry have been asked to repair the road.</p> <p>Resolved</p> <ul style="list-style-type: none"> Parish council send letter to UU, Forest England and cc LDNPA formally requesting repairs to the road. following which a Partnership meeting be arrange to talk face to face. 	SDS ML

	<p>4. <u>C4037 Road – Blocked Gullies near Hazel Holme</u> Awaiting Land Owner permission to access collapse in field. Dates to be confirmed for work in the next financial year.</p> <p>5. <u>C4004 Cold Fell Road – nr. Entrance road to Low Cock How</u> Horse warning signs on Cold Fell Road – posts erected, signs to be placed before end of March.</p> <p>6. <u>Entrance to New Barn, Fearon Place – Flooding C4037 Road</u> Kevin Thompson has inspected in heavy rain – reports that no action will be taken.</p> <p>7. <u>Hedge Intrusion Site inspection 4 October 2039</u> Letters were sent from the Highways department to 18 landowners where hedge intrusion was problematic. Most landowners have complied and he will carry out a further site visit this month.</p> <p>8. <u>Parking – Site Visit / Review in the Village</u> A visit with Laura McLellan (Highways Dept) was been arranged for 28th January at 2:30pm to inspect the parking problem areas in the village. (Note post meeting - An email was received on 12th/13th March containing proposals from the site visit. This will now proceed to a consultation phase).</p>	
422/03/20	<p>G: <u>Footpath East (Village to Bleach Green)</u> (Cllr Outhwaite) Following an impasse regarding our VAT position The Clerk spoke to Anne Edgar at the RPA to clarify what was required at this stage to proceed with the application. A record of the telephone conversation and a follow up call to Rec Cathey (LDNPA) were forwarded to Councillors to consider any actions to be taken as a result of the new information that came to light regarding the Footpath East and implications of administering a sizeable grant by a smaller authority.</p> <ul style="list-style-type: none"> • Councillors appreciated the complicated system that would have to be put in place in order to move monies between the RPA, LDNPA, EandKPC and the contractors. • Councillors expressed concern about the risks involved with regard to the possibility of variations in the work required and the unknown risk/liability this posed once there are boots on the ground. • Councillors expressed concern about the risks posed by a significant financial exposure equivalent to almost 20 times our income/precept • Councillors expressed concern about the extra work required by the Clerk during the process and the resulting change to the Audit process moving us into the category of a higher turnover authority. <p>It was resolved that prior to proceeding:</p> <ol style="list-style-type: none"> 1. An alternative process of administering the funding should be sought/considered 2. Suggestion was made that REGEN should be approached to lead the project and the application for the grant transferred to their name. 	

	<p>3. Alternatively Copeland BC may be approached (Gwynneth)</p> <p>4. Prior to 1-3 above RPA need to be asked if the application can be transferred to a different applicant</p> <p>5. Alternatively RPA should be asked if they can pay the contractors directly.</p> <p>If none of the above is possible then The Councillors could decide to go ahead with attention given to the Risk Management, a review of the financial procedures required to facilitate this project with consideration for the Impact on the PC – Administration, audit, risk exposure and changes to the MOU.</p>	MDS																																										
423/03/20	<p>G: West Coast Travel Plan, Off-Road Footpath – West /REGEN - (Cllr Outhwaite)</p> <p>No report</p>																																											
424/03/20	<p>H: Asset Register</p> <p>Resolved:</p> <ul style="list-style-type: none"> Photographic inventory of the rest of the assets - ongoing 	DY																																										
425/03/20	<p>I: Lakeside/Inland Footpath Bleach Green Shore (Cllr Outhwaite) This is linked to the inspection of the Cold Fell Footpath with Steve Tatlock LDNPA – 346/11/19</p>	RO/RT																																										
426/03/20	<p>Council Finance</p> <p>To consider any payments and/or grants to be made, receive updates on Financial News from the Clerk and receive an updated bank reconciliation.</p> <p>Payments</p> <ul style="list-style-type: none"> Clerk Salary (Qtr 4th Jan, Feb, March), expenses and holiday pay Contact Newsletter St Mary's Room Hire <p>Resolved:</p> <ul style="list-style-type: none"> To accept the following payments: <table border="1"> <thead> <tr> <th>Date</th> <th>Voucher Number</th> <th>Payee</th> <th>Description</th> <th>Amount</th> <th>Cheque number</th> </tr> </thead> <tbody> <tr> <td>11 March 2020</td> <td>0099</td> <td>Susan Denham-Smith</td> <td>Clerk Salary qtr 4</td> <td>£ 403.92</td> <td>000567</td> </tr> <tr> <td>11 March 2020</td> <td>0100</td> <td>Susan Denham-Smith</td> <td>Clerk Expenses Office Cost</td> <td>£ 25.69</td> <td>)£70.57</td> </tr> <tr> <td>11 March 2020</td> <td>0101</td> <td>Susan Denham-Smith</td> <td>Clerk Exp Holiday Qtr 4</td> <td>£ 44.88</td> <td>) 000569</td> </tr> <tr> <td>11 March 2020</td> <td>0102</td> <td>Ennerdale with Lamplugh PCC</td> <td>Contact Feb 2020</td> <td>£ 40.00</td> <td>000570</td> </tr> <tr> <td>11 March 2020</td> <td>0103</td> <td>St Mary's Community Room hire 1/4/19 - 31/3/20</td> <td>Room Hire</td> <td>£ 78.00</td> <td>000571</td> </tr> <tr> <td></td> <td></td> <td></td> <td>TOTAL</td> <td>£ 592.49</td> <td></td> </tr> </tbody> </table>	Date	Voucher Number	Payee	Description	Amount	Cheque number	11 March 2020	0099	Susan Denham-Smith	Clerk Salary qtr 4	£ 403.92	000567	11 March 2020	0100	Susan Denham-Smith	Clerk Expenses Office Cost	£ 25.69)£70.57	11 March 2020	0101	Susan Denham-Smith	Clerk Exp Holiday Qtr 4	£ 44.88) 000569	11 March 2020	0102	Ennerdale with Lamplugh PCC	Contact Feb 2020	£ 40.00	000570	11 March 2020	0103	St Mary's Community Room hire 1/4/19 - 31/3/20	Room Hire	£ 78.00	000571				TOTAL	£ 592.49		
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	<p>Total spend this meeting £ 592.49</p> <p>Resolved:</p> <ul style="list-style-type: none"> to accept the Bank Reconciliation dated 11 March 2020, of a current account balance of £5,377.85. This represents an uncleared balance of £4,785.36 made up of the cleared balance minus £592.49 spend agreed at this meeting. The reconciliation was against Bank Statement 236 dated 22/02/20. 	
426/03/20	<p style="text-align: center;">Councillor Matters</p> <p>Councillor Matters: Feedback from other meetings attended: Items not covered by other agenda items.</p> <ul style="list-style-type: none"> Access to our National Parks: National Landscapes for All. A Public Discussion Evening 1st April 8pm RO and RT ML has arranged a meeting with Highways Dept Request for the Clerk to forward Howard rooms' emails to all and Arthur Reflective strips have been put up at Prospect House by The Highways Dept. The land owner has been followed up to trim hedge. 	<p>RO RT</p> <p>ML SDS</p>
427/03/20	<p>Items for the next meeting: for Councillors to suggest items for the next agenda:</p> <ul style="list-style-type: none"> AGM – Agenda review – Audit agreement Annual Parish meeting – Alex McCroskie to be postponed until July Payment of Grants <p>Date of the next meeting: Wednesday 13th May 2020 : Annual Parish Meeting/AGM at 7pm and regular meeting 7.30pm</p> <p>Meeting Closed at 21:57hrs</p>	
	<p>Chairman.....</p> <p>Date.....</p>	