

DRAFT MINUTES

Ennerdale & Kinniside Parish Council

Clerk to the Council: Jane Coltman
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Minutes of the Annual Council Meeting Held on 16th May 2023 at 6.30pm in The Gather, Ennerdale Bridge

Present: Cllr R Outhwaite (Chair Incumbent- RO), Cllr J Thursz (Incoming Chair - JT), Cllr S Guise (SG), Cllr R Maxwell (RM), Cllr S Parker (SP), Cllr B Wright (BW)

Also in attendance:

Clerk: J Coltman (JC)

Members of the public: 8

Prior to the meeting commencing, all Councillors present made and signed their Declaration of Acceptance of Office, which was witnessed by the Proper Officer of the Council.

Meeting commenced at 6.30pm

Minute Number	Item	Action
872/05/23	Election of Chair JT was nominated by SP and seconded by BW. No other nominations. Vote was unanimous. Resolved that Julian Thursz is duly elected Chair of the Council until the Annual Council Meeting 2024. JT made and signed his Declaration of Acceptance of Office.	
873/05/23	To Receive Apologies Apologies were received from Cumberland Councillor L Jones-Bulman. Apologies also received from Cllrs N Rowson and P Rowson who were away. Resolved to accept apologies and permit Cllrs Rowson to make and sign their Declarations of Acceptance of Office at or before the next meeting.	
874/05/23	Election of Vice-Chair Resolved to defer to the July meeting.	
875/05/23	Declarations of Interest None.	
876/05/23	To Approve Minutes Resolved to approve the minutes of the Parish Council meeting held on 21/03/23.	

877/05/23	<p style="text-align: center;">Exclusion of Press and Public</p> <p>Resolved to hear item 13, communications protocol, after exclusion of the press and public.</p>	
878/05/23	<p style="text-align: center;">Items considered under standing orders</p> <ol style="list-style-type: none"> 1. Resolved to defer review of delegation arrangements until the July meeting for Complaints and Staffing Committees. To remove the delegation to the village Enhancement Committee. 2. Resolved to defer the review of the terms of reference, appointment of members and appointment of new Committees until the July meeting. 3. Resolved RO to lead on the review of Standing Orders, JT to lead on the review of Financial Regulations. Proposals to be brought to July meeting. 4. There are no agreements with other authorities to review. 5. Resolved to defer the review of representation to external bodies until the July meeting. 6. Resolved to agree the updated Asset register. 7. Resolved to review the insurance arrangements when the renewal notice is received. 8. Resolved to review the subscriptions when the budget is approved. 9. Resolved to defer the review of Complaints Procedure, FOI/DPA handling procedure and Press/Media Policy until the July meeting. 10. Resolved to confirm the Ordinary meeting dates of the Parish Council as 18th July 2023, 19th September 2023, 21st November 2023, 16th January 2024, 19th March 2024 and 21st May 2024 (the Annual Council Meeting). 	JT/RO
879/05/23	<p style="text-align: center;">Clerk's Updates</p> <ul style="list-style-type: none"> • SSI Training had not been arranged as there was no course or provider available. Resolved Clerk to remove action from the list and advice would be sought as and when required. • No response to request for additional lighting around the school. • No handover had been supplied for Highways issues. • No handover had been supplied for the bus shelter. • A handover had been received from the Village Enhancement Committee which would be read out in the relevant agenda item. • The Charles Arnold-Baker book had now been received. • Cllr P Rowson had volunteered to charge and change the batteries of the Speed Indicator Device. The fault had been reported to Highways but no update had been received. • The extension to the Statutory Plant Health Notice had been received. • A planning application for a wind turbine at Standing Stones had been received and circulated after the agenda had closed. 	

	<ul style="list-style-type: none"> • A stakeholder engagement questionnaire from United Utilities had been circulated. • A planning application for 2 Lane Foot had been received this morning so was too late for the agenda. 	
880/05/23	<p style="text-align: center;">Councillor/Committee Updates</p> <ul style="list-style-type: none"> • Croasdale Defibrillator: JT updated on behalf of Cllr N Rowson (NR). Three quotes had been received and an electrician found who would carry out the installation. JT proposed SP seconded. Resolved to authorise NR to purchase a defibrillator at a cost to the Council of up to £1600. £1200 from defibrillator budget plus £400 from contingency budget. • Village Enhancement: Report received from former Councillor Park: Volunteers were planting the tubs near the school, but he was not aware of a long-term plan. He will fix the bench and look after the wild flower garden. He has been weeding and planting with some more seeds this spring. He will continue to cut at the required times. Whatever happens with the tubs near the school needs to happen with the ones in the park also. They need more compost as well as bedding. A volunteer to cut the grass on the school corner would be handy. SP volunteered to cut this. • Complaints Committee. JT said that a number of complaints had been resolved but would not be for discussion now. • Wild Ennerdale: RO: A report from the last meeting had been circulated. There was a willingness from the partners to work together on an access and parking strategy. A provisional meeting date had been set for 7th July. SG: Rachel Oakley had said that they were willing to start attending Council meetings again so an invite would be sent for July. The Species Reintroduction Project Officer (SRPO) for Forestry England had made contact and wished to meet Councillors to discuss ideas for the engagement and consultation process. • Highways: RO had raised the state of the Cold Fell path with LDNPA but they currently don't have funding for any work. RO was still to pursue the lectern that needed to be reinstated. 	<p style="text-align: center;">NR</p> <p style="text-align: center;">SP</p> <p style="text-align: center;">JC</p> <p style="text-align: center;">All</p>
881/05/23	<p style="text-align: center;">Public Participation</p> <ul style="list-style-type: none"> • A member of the public asked if the notes from the Wild Ennerdale meeting could be shared and asked for the name of the SRPO. Name provided and Clerk to put notes on the website. • A member of the public said that they disagreed with the acceptance of the minutes. They stated that Copeland Borough Council had made recommendations to the Council over procedural matters. They did not agree with a response to a complaint sent by the Council. [Afternote: JT has approached CBC and received feedback on procedural matters which will be fed into PC policy reviews] • A member of the public raised a point regarding potholes in the road to the lake. RO stated that United Utilities had paid 	<p style="text-align: center;">JC</p>

	<p>compensation for vehicles damaged previously and had accepted liability. [Afternote: JC has written to UU to remind them of the problem and enquire about any planned remedial work]</p> <ul style="list-style-type: none"> • A member of the public asked if Wild Ennerdale would be attending future meetings. JT confirmed that their invite had never been rescinded and they had expressed a willingness to attend in the future. 	
882/05/23	<p style="text-align: center;">Planning Applications</p> <p>4/23/2101/TPO, 1 Vicarage Lane. Application to remove a tree subject to a Tree Preservation Order due to Ash Die-back. Resolved to offer no objections.</p>	
883/05/23	<p style="text-align: center;">Internal Auditor</p> <p>Resolved to appoint Becx Carter as the internal auditor for 2022-2023 accounts.</p>	
884/05/23	<p style="text-align: center;">Risk Assessment Document</p> <p>Resolved to approve the risk assessment document.</p>	
885/05/23	<p style="text-align: center;">Bank Mandates</p> <p>Resolved to add BW to the list of approved signatories. Mandates for both current and savings accounts should be checked and confirmed as RO, JT, BW and if possible, NR.</p>	JC
886/05/23	<p style="text-align: center;">Payments for Approval</p> <p>Resolved to approve the payment listed.</p>	
887/05/23	<p style="text-align: center;">Council's RPA Email Contact</p> <p>Resolved to give the Clerk's email as the point of contact.</p>	JC
888/05/23	<p style="text-align: center;">Grant Requests</p> <p>Resolved to make grants of £550 to St Mary's churchyard maintenance and £300 to Lamplugh Sports day as was originally budgeted. The budget would be reviewed at a later stage to see if money could be found for Low Gillerthwaite Field Centre.</p>	JC
889/05/23	<p style="text-align: center;">Nominations to the LDNPA</p> <p>Resolved to Nominate RO as a representative.</p>	

890/05/23	<p align="center">Councillor Training Sessions</p> <p>Resolved Clerk to pull together dates with CALC to offer a group training session for all Councillors</p>	JC
891/05/23	<p align="center">Civility and Respect Pledge</p> <p>Resolved to sign up to the Civility and Respect Pledge. Clerk to enquire regarding incorporating any training required with other session.</p>	JC
892/05/23	<p align="center">Replacement Laptop</p> <p>Resolved Clerk to purchase laptop and associated software up to the budget of £700.</p>	JC
893/05/23	<p align="center">Response to Friends of The Lake District</p> <p>Resolved Clerk to respond saying that the Council would be interested to attend. Suggested additions to topics: Masts & Footpath maintenance. Location: If Lamplugh PC are attending, Lamplugh village hall, otherwise The Gather.</p>	JC
894/05/23	<p align="center">Pre-Planning Masts Consultation</p> <p>Concerns were raised over a number of issues, including lack of an identified need, the visual impact and impact to the landscape from additional infrastructure. Resolved Clerk to draft and circulate a letter for approval. [RO asked that it be noted that he abstained from voting]</p>	JC
895/05/23	<p align="center">Editor for The Parish Newsletter</p> <p>Resolved that SP would be the editor.</p>	JC
896/05/23	<p align="center">Letter to Forestry & Wild Ennerdale Partners</p> <p>Resolved RO and SG would draft a letter before the July meeting.</p>	RO/SG
897/05/23	<p align="center">Finance Report</p> <p>The draft figures for 31st March (one statement was still outstanding) showed an amount of £9139.06 in the bank, with uncashed cheques of £213.40, leaving a book balance of £8925.66.</p>	

898/05/23	<p style="text-align: center;">Parish Councillor Matters</p> <ul style="list-style-type: none"> BW asked if the finance report could be split by budget categories, the Clerk said that this is done on the budget report which is circulated about once a quarter. 	
899/05/23	<p>7.32pm Members of the public left the room. Closed Session.</p> <p style="text-align: center;">Communications Protocol</p> <p>7.34 RO left the room 7.42 RO returned to the room JT updated Councillors on the complaints that had been dealt with. Resolved that the Clerk and Councillors are free to correspond within their remit. They will represent the Council's view and keep others updated. A shared workspace was suggested for sharing documents. The Clerk would investigate if the website supported a member's only access page.</p>	JC

Meeting closed at 8.04pm

Chairman's signature.....

Date.....

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